

ANNOUNCEMENT

STEEL CITY TROPHY 2022

Friday 4th & Saturday 5th March 2022

Domestic Synchronized Skating Competition



Sheffield, Great Britain

Final Entry Closing Date for Entries: **February 14th 2022**

Running order notified: February 28th 2022

Registration opens: 8am on March 4th 2022

Event dates: March 4th & 5th 2022

SteelCityTrophy@sheffield-synchro-skating.co.uk
www.sheffield-synchro-skating.co.uk/steel-city-trophy

YOUR INVITATION

Sheffield Synchronized Skating Academy is delighted to invite ISU members to the **Steel City Trophy 2022**. For this year only, due to ongoing COVID-19 uncertainty, the Steel City Trophy Synchronized Skating Competition will be open **only to UK-based members** and will be held in Sheffield, South Yorkshire, Great Britain.

UK members of the International Skating Union listed on ISU Constitution and General Regulations 2021 are invited to enter teams at the Steel City Trophy 2022.

THE COMPETITION

The Steel City Trophy 2022 will be conducted in accordance with the ISU Constitution, the ISU General Regulations 2021 and Special Regulations & Technical Rules Synchronized Skating 2021, as well as all applicable ISU Communications.

All skaters must qualify with regard to eligibility according to Rule 102 and participation and citizenship requirements according to Rule 109, for all categories. The final results will be determined according to the ISU Special Regulations & Technical Rules Synchronized Skating 2021.

ENTRY REQUIREMENTS

Age: Teams must meet the age requirements as set out in the Technical Data in this document.

Coaches: A maximum of two licensed coaches per team may receive rink side accreditation.

ENTRY FORMS

Entries will only be accepted by email using the official forms, which must be sent to SteelCityTrophy@sheffield-synchro-skating.co.uk by **5pm GMT on February 14th 2022**.

Entries will only be accepted on the official MS Excel form, which should be completed on a Personal Computer and saved in .xls or .xlsx format.

Entries will be allocated a place in the competition on a 'first come, first served' basis upon the receipt of your completed form and payment.

THE VENUE

iceSheffield Ice Arena

Coleridge Road
Sheffield S9 5DA
South Yorkshire
Great Britain

Tel: 0044 1142 223 3900

iceSheffield has a seating capacity of 1,500 for the competition, with teams competing on an Olympic-sized ice pad of 60m x 30m. Spectator tickets will be available to purchase online prior to the event and seating will be unallocated. Skaters will gain free entry to the Arena during the competition.

The venue is heated, with good changing facilities, a fully licenced bar and hot food on-site.



TRAVEL

- Car - On and off-site car parking.
- Coach parking nearby.
- Rail - nearest station Sheffield Meadowhall (main station Sheffield City Centre).
- Supertram - nearest stop Sheffield Arena.
- Air - nearest airports are East Midlands, Doncaster Robin Hood or Manchester.

COMMUNICATION

Official website: www.sheffield-synchro-skating.co.uk/SteelCityTrophy

Facebook page: Steel City Trophy (*look for our 2022 Facebook event*)

Twitter: @SteelCityTrophy

Instagram: @Sheffield_Synchro_GB

Please use hashtag #SteelCityTrophy and tag us in your competition related posts!

The Steel City Trophy supports the worldwide One Team Movement – for more information visit <https://oneteammvmt.com>.

CATEGORIES

The Steel City Trophy will include the following categories:

SENIOR	Short Programme & Free Skating Programme
JUNIOR	Short Programme & Free Skating Programme
SENIOR B	Free Skating Programme
JUNIOR B	Free Skating Programme
ADVANCED NOVICE	Free Skating Programme
BASIC NOVICE	Free Skating Programme
MIXED AGE	Free Skating Programme
ADULT	Free Skating Programme
INTERMEDIATE	Free Skating Programme
JUVENILE	Free Skating Programme
PRE-JUVENILE	Free Skating Programme
BEGINNER	Free Skating Programme
INCLUSIVE	Free Skating Programme

The composition of Teams is determined by ISU Rules from SPECIAL REGULATIONS & TECHNICAL RULES SYNCHRONIZED SKATING 2021.

No team may compete in more than one category.

No team may comprise of more than 50% skaters who are competing in another team. I.e. teams may have up to 50% crossovers – see ISU regulations for further clarification.

Only skaters whose names are listed on the registration forms will be allowed to skate. Before an Alternate may be substituted into a team, written agreement must be received from the Organiser or Referee.

UK teams must adhere to the BIS Requirements as set out in the British Ice Skating 2021/22 Synchro Criteria.

ENTRY DATES

Entries of Teams, nominated Judges, Team Leaders and Team Managers may only be made by the respective members on the enclosed Official Forms and must reach the Organising Committee by **5pm on February 14th 2022**.

Please note: all entry forms must be completed and emailed in MS Excel format. PDF or handwritten copies will not be accepted. Entries will not be deemed as accepted until the full Excel form has been received. **Note:** additional practice ice requirements must be submitted by 5pm on 10th February – this is before the official closing date. See page 6 for more details.

ENTRY FORMS

Team entries must be made using the Official Forms only, and emailed to SteelCityTrophy@sheffield-synchro-skating.co.uk by the closing date above, along with a high resolution team photograph and a short biography of each team for inclusion in the event programme – together with your **music file(s) in MP3 format**.

If you have not received an acknowledgement of entry within 5 working days, please re-send the forms or contact the Organiser.

ENTRY FEES

All entry fees are shown in GBP and do not include charges for additional practice ice.

Senior and Junior Teams (2 programmes):	£500
Other teams (1 programme)	£450
Inclusive Teams (1 programme)	£100

All fees must be paid by the closing date above, by Direct Bank Transfer to the bank account as detailed on the official entry form.

Commissions and any bank transaction fees will be at the cost of the Entrant and should be paid directly to the bank. Surcharges may apply at the event where this is not covered.

If a team withdraws after the closing date, the entry fee will not be refunded.

Please be aware that if this event is cancelled due to COVID-19 (or any other national emergency beyond our control) we will endeavour to offer a partial refund of entry fees. The amount of the refund will depend on the level of expenditure incurred before the event takes place and which the club is still contractually obliged to pay. Thank you for your understanding in this matter.

Sheffield Synchronized Skating Academy reserves the right to accept late entries, and to limit the number of participating teams.

In the event of any queries please contact: SteelCityTrophy@sheffield-synchro-skating.co.uk.

OFFICIAL PRACTICE

Official practices will commence at 09:30am on the morning of Friday March 4th 2022 (subject to change).

There will be a 12-minute Official Practice for the Junior B, Junior, Senior B and Senior Free Skating Programmes. Advanced Novice and Junior and Senior Short Programmes will be allocated a 10-minute Official Practice, with programmes in all other categories allocated 8 minutes each.

Practice times will be notified a few days before the competition commences.



UNOFFICIAL PRACTICE

Additional practice ice will be available on Friday March 4th before the start of the competition and official practices above. Practice ice will be available in 15-minute blocks at a cost of £75 per 15-minute block.

The Organising Committee will review applications for unofficial Practice Ice received by the week after the closing date and will allocate times on a first come, first served basis.

Important: Applications for unofficial practice ice MUST be made on Extra Practice Form 6 on the official entry form and received by 5pm on 10th February in order to be considered. We will be unable to allocate unofficial practice ice after this date.

SPECTATORS

Spectators are very welcome at the Steel City Trophy and seated tickets for our 1,500-seat arena will be available to book securely online. Full details including the booking link will be sent out in due course; seating will be unallocated this year and skaters are welcome to sit with their spectators free of charge.

TECHNICAL DATA

For information on Factors please refer to ISU Communications.

The results will be determined according to the ISU Rules, and ISU regulations will be applied for team composition where published in Special Regulations and Technical Rules Synchronized Skating 2021.

All ISU Categories are as per ISU Communications 2238 and 2247.

UK teams must adhere to the BIS Field Moves Requirements as set out in the BIS 2019 Synchro Criteria.

CATEGORIES

All ISU Categories are as per ISU Communications 2238 and 2247.

Category	Programme Time	Number of Skaters	Age on 1 st July 2021	Programme Composition	Special Notes
Senior	Short: 2 Mins 50 Secs Max Free: 4 Mins (+/- 10 secs)	16 (+4 Alts)	Must have reached 15 years	<i>Per ISU</i>	Communication No: 2236 Vaults are permitted in the short programme as per the ISU Q&A published November 2019.
Junior	Short: 2 Mins 50 Secs Max Free: 3 Mins 30 Secs (+/- 10 secs)	16 (+4 Alts)	Must have reached 13 years but not 19 years	<i>Per ISU</i>	Communication No: 2236 Vaults are permitted in the short programme as per the ISU Q&A published November 2019.
Advanced Novice	Free: 3 Mins (+/- 10 secs)	16 (+4 Alts)	Must have reached 10 years but not 15 years	<i>Per ISU</i>	Communication No: 2238
Mixed Age	Free: 3 Mins (+/- 10 secs)	12-16 (+4 Alts)	No age restrictions apply	<i>Per ISU</i>	Communication No: 2236 Vaults are permitted as per ISU guidelines.
Adult	Free: 3 Mins (+/- 10 secs)	8-16 (+4 Alts)	Must have reached 18 years but 50% of the team must be over 25 years	<i>Per ISU</i>	Programme requirements can be found within the Adult ISU International technical requirements published 25 th October 2019 on the ISU website.

Category	Programme Time	Number of Skaters	Age on 1 st July 2021	Programme Composition	Special Notes
Senior B*	Free: 4 Mins (+/- 10 secs)	12-16 (+4 Alts)	Must have reached 15 years	<i>Per ISU</i>	Communication No: 2236
Junior B*	Free: 3 Mins 30 Secs (+/- 10 secs)	12-16 (+4 Alts)	Must have reached 13 years but not 19 years	<i>Per ISU</i>	Communication No: 2236
Basic Novice*	Free: 3 Mins (+/- 10 secs)	10-16 (+4 Alts)	Must have reached 10 years but not 15 years	<i>Per ISU</i>	Communication No: 2238
Beginner	Free: 3 Mins (+/- 10 secs)	9-16 (+4 Alts)	No age restrictions apply	<i>Basic Novice</i>	Communication No: 2238 Elements will be capped at level 1.
Pre-Juvenile*	Free: 3 Mins (+/- 10 secs)	9-16 (+4 Alts)	Must not have reached 11 years	<i>Basic Novice</i>	Communication No: 2238
Juvenile*	Free: 3 Mins (+/- 10 secs)	9-16 (+4 Alts)	Must not have reached 13 years	<i>Basic Novice</i>	Communication No: 2238
Intermediate*	Free: 3 Mins (+/- 10 secs)	9-16 (+4 Alts)	Must have reached 10 years but not 21 years	<i>Basic Novice</i>	Communication No: 2238
Inclusive	Free: 3 Mins 30 Secs (+/- 10 secs)	8-16 (+4 Alts)	No age restrictions apply	<i>C, L, I, AB & AW</i>	Inclusive teams can be comprised of up to 50% non-inclusive skaters in order to meet minimum requirements.

* The 75/25 Rule will apply to these categories. Of the number of skaters ACTUALLY performing the programme the following is permitted outside of the age rule: 9 skaters = 2 skaters, 10-13 skaters = 3 skaters and 14-16 skaters = 4 skaters.

NB: UK teams must adhere to the BIS Requirements as set out in the British Ice Skating 2021/22 Synchro Criteria.

COACHES SEMINARS

BIS licensed coaches wishing to enter skaters into IJS events must have attended the discipline specific IJS seminar at the Coaches Conference either in 2019 or attended the BIS online certification on-line seminars to receive accreditation. Any coach who has not yet attended the Coaches Conference or the BIS on-line re-certification seminars may not now be accredited - any IJS seminar prior to 2019 has now expired. A Field Moves seminar must also have been completed prior to the date of the competition – this however may have been completed prior to attendance of the Coaches Conference.

If coaches named on the application form have not done so, the team will be given the opportunity to name another coach or remove the coach's name from their entry. All UK teams must hold the required entry field moves standard per team per category and be a fully paid BIS member at the closing date. See BIS Synchro Rules and Regs season 2021/22.

MUSIC

ISU Rules as released in 2021 shall apply – see MUSIC RULE 823 from Special Regulations and Technical Rules Synchronized Skating 2021. You must certify that your music has been fully cleared and authorised for public use and television in the UK.

The ISWC number and Creator ID reference numbers for each track must be provided on your entry form; you can find them here: <http://bit.ly/ISWCSearch>

You must also provide the PPL (ISCR) reference number for each track – you can check using this website: <http://bit.ly/PPLSearchUK>.

Note: if the track does not have these reference numbers, you must obtain permission from the rights holders to use their track on a broadcast. They may want you to pay for this or they may offer permission free of charge.

Disclaimer – The Steel City Trophy organising committee, nor the Sheffield Synchronized Skating Academy or its members will be held responsible for your music not being cleared for use online – if your music does not comply, you understand that it may be blocked via the live stream or afterwards.

Music **must** be submitted in MP3 format and emailed to SteelCityTrophy@sheffield-synchro-skating.co.uk - ideally with the entry form, but by February 20th 2022 at the latest.

Music files should be named with the team name and category entered. Backup music files should be brought to the competition on a USB stick with named tag attached and handed in at registration.

PROGRAMME CONTENT

Your entry form should include Planned Programme Content covering Short and Free Programmes. Planned Programme Content Sheets should be signed by a Coach or Team Representative. However, programme content may be changed at the time of the Competition.

JUDGES AND OFFICIALS

The Steel City Trophy will be judged under the IJS system.

The Panel of Judges for each competition will consist of:

1 Referee **Minimum 5 Judges**
1 Technical Controller **2 Technical Specialists**

The **Referees** will be invited by the Organising Committee and chosen from the current ISU list of Referees and Judges for ISU International synchronized skating events.

The **Technical Controllers** will be invited by the Organising Committee and chosen from the current ISU list of Referees and Judges for ISU International synchronized skating events.

The **Technical Specialists** will be invited by the Organising Committee and chosen from the current ISU list of Technical Specialists for ISU International synchronized skating events.

The **Data/Replay Operators** will be invited by the Organising Committee and chosen from the current list of Data/Video Replay Operators for ISU International Synchronized Skating or BIS events.

The Organising Committee will pay travel expenses for the invited Referees, Judges, Technical Controllers (2), Technical Specialists (4), and the Data/Replay Operators only and will provide ground transportation, accommodation and meals throughout the event (from Lunch on Friday 4th March until breakfast on the morning of departure) for the invited Referees/Technical Controllers/Technical Specialists/ Data-Replay Operators and nominated Judges.

Accommodation will be reserved for all Judges and officials at the nominated official hotel.

Judges / Referees / Technical Panel Meetings / Round Table Discussion

(All timings are subject to possible change once the final timetable is released)

Initial Judges Meeting – Friday 4th March @ 12:30

Round Table Meeting – Saturday 5th March @ 19:00

All meeting times and locations will be confirmed prior to the event, at the discretion of the Referee and Technical Controller, and will take into account travel arrangements. The Organising Committee will communicate this information via email to Judges and Officials.

REGISTRATION AND ACCREDITATION

Registration and Accreditation for Referees, Judges, Technical Controllers, Technical Specialists, Data/Replay Operators, Teams, Accredited Coaches, Team Leaders, Team Managers and Chaperones will take place **at the SSSA Desk in the iceSheffield Reception area**. This will be open from 8am on Friday March 4th 2022 and throughout the event.

A maximum of three chaperones/team manager per team will be accepted for the accreditation.

Any skater who is not a National of the Country for which they are competing must have an ISU release certificate. Teams from Great Britain will be checked by the BIS Office.

OFFICIAL DRAW

The official draw will be computer generated and will take place for all categories before the start of the competition.

The draws for the Junior and Senior Free Programmes will take place immediately following the conclusion of the final Senior Short Programme.

Team captains are invited to attend the Free Programme draw, which will take place in the Glacier Suite, IceSheffield concourse level. The Results Team will post the skate order on the results link following the draw, and post on the concourse at iceSheffield Ice Arena.

The draw will be made by the Referee(s) in accordance with ISU regulations.

OPENING CEREMONY

There will be no Opening Ceremony at the 2022 Steel City Trophy.

MEDALS AND TROPHIES

Trophies will be awarded to the teams in first, second and third place in all the categories.

Gold, silver and bronze medals will also be presented to all members of teams in first, second and third places respectively.

Presentations will be carried out at the end of each day of the competition, time permitting. Up to 3 skaters per team will be invited into the ice to collect medals, meaning the remainder of the team may get changed following their final programme.

CLOSING CEREMONY

There will be no Closing Ceremony at the 2022 Steel City Trophy.

ORGANISATION

The organisation of the competition is the responsibility of Sheffield Synchronized Skating Academy (SSSA) on behalf of BIS. SSSA reserves the right to take any measures, in agreement with the Referee and Technical Controller, necessary to ensure the smooth running of the event.

LIABILITY

According to ISU Rules and BIS, the Sheffield Synchronized Skating Academy Organising Committee accepts no liability or responsibility with respect to bodily or personal injury or for property loss or damage incurred by Competitors or Officials in connection with the Steel City Trophy 2022 International Synchronized Skating Competition.

A medical first aid service will be on duty at the ice rink during the competition and at the Official Practices.

DOPING

Anti-doping control testing may be carried out during the competition in accordance with the valid ISU Anti-Doping Code (See ISU Rules and Regulations for 2021) and for the non-ISU events according to the regulation of UK Anti-Doping (UKAD).

ACCOMMODATION

The Steel City Trophy organisers have negotiated good hotel rates when booking through our official accommodation partner, Rooms4Groups. Please visit them at <https://rooms4groups.com> to find nearby hotels.

Please note: there are other events being held in the local area on the same dates so early hotel reservations are highly recommended.

CATERING

Team lunches may be pre-ordered using the appropriate form and will be served at the EIS Sheffield facility, just across the road from iceSheffield. Hot and cold food and a fully licenced bar will also be available at iceSheffield for skaters and spectators during the competition – full opening hours to be confirmed nearer to the competition date.

TEAM INFORMATION

The entry form requests a high-resolution team photograph and short biography (max 75 words) per team to be submitted with your entry for inclusion in the event programme. If the photograph and/or bio are not submitted in time, the Steel City Trophy Organising Committee reserves the right to omit the team's details from the programme.

PUBLICITY WAIVER

Members, Teams and Competitors hereby acknowledge and consent to the fact that Team Photos, Videos, Team Information and Results will be published on websites and social media platforms. In addition, sections or the whole of the Steel City Trophy 2022 competition may be filmed for showing on a worldwide basis. **Please note there will be no live stream from the 2022 Steel City Trophy.**

ORGANISERS

Steel City Trophy (SCT) Event Director: Amanda Hembrow-Jones

SCT Organising Committee – Sue Davenport

SCT Organising Committee – Louise Dakin

SCT Organising Committee – Peter Kilham

SCT Organising Committee – Kelly Dwyer

SCT Organising Committee – Sarah Harrison

Main event email address: SteelCityTrophy@sheffield-synchro-skating.co.uk

COVID-19 DECLARATION

The Organising Committee will make every reasonable effort to ensure the Steel City Trophy 2022 is run in a safe, Covid-secure environment. It is the responsibility of all entrants, managers, coaches and their team members to consider any medical conditions before entering or competing in the Steel City Trophy.

The Steel City Trophy will be run in line with any UK Government guidance on Covid-19 which is in place at the time of the competition and applicable to indoor sporting events. This may include providing proof of a negative Covid-19 test, having temperatures taken upon entry to the venue, wearing masks over the nose and mouth, maintaining social distance and/or the regular use of hand sanitizer. We will confirm details of any restrictions before the competition.

By entering the Steel City Trophy, you agree that the Organising Committee nor the IceSheffield team, their agents, officials, volunteers or fellow competitors shall be liable in any way from any damage or injury suffered by individuals in connection with this event.

EVENT TIMETABLE

To be confirmed in due course. Please note that the event will run according to the published schedule but teams must be prepared to be ready up to 30 minutes ahead of the published time should the event be running early for any reason.

We look forward to welcoming you to Sheffield!